

MINUTES
FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 163

March 28, 2024

The Board of Directors (the "Board") of Fort Bend County Municipal Utility District No. 163 (the "District") met in regular session, open to the public, on the 28th day of March, 2024, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Richard Patrick	President
Jennifer Hundl	Vice President
Justin Ring	Secretary
Omar Cabello	Assistant Vice President
Andy Zepeda	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also attending the meeting were: Darrell Hawthorne of Municipal Accounts & Consulting, LP; Kristy Hebert of Tax Tech, Inc.; Brandon West of Touchstone District Services ("Touchstone"); and Adisa Harrington and Carnell Emanuel of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

There was no public comment.

MINUTES

The Board considered approving the minutes from the February 22, 2024, meeting. Following review and discussion, Director Patrick moved to approve the minutes, as submitted. Director Hundl seconded the motion, which passed unanimously.

2024 DIRECTORS ELECTION

Ms. Harrington discussed the 2024 Directors Election. She stated three candidate applications were received in connection with the three positions to be placed on the May 4, 2024, ballot; therefore, the District may cancel the election. Ms. Harrington then reviewed a Certificate Declaring Unopposed Status of Candidates for Election to the Board of Directors (the "Certificate") and an Order Cancelling Election and Declaring Unopposed Candidates Elected to Office (the "Order"). Ms. Harrington discussed that the Board had approved entering into a contract with Fort Bend County (the "County") to administer the District's 2024 Directors Election.

Following review and discussion, Director Hundl moved to: (1) approve the Certificate; (2) adopt the Order; and (3) cancel the contract with the County for election services for the May 4, 2024, Directors Election. The motion was seconded by Director Ring and passed unanimously.

FINANCIAL AND BOOKKEEPING REPORT

Mr. Hawthorne reviewed the bookkeeper's report and bills submitted for payment. A copy of the bookkeeper's report is attached.

Mr. Hawthorne discussed a Client Services Agreement with HR&P, Inc. (the "Agreement") for direct deposit payroll services for Board members.

Following review and discussion, Director Patrick moved to: (1) approve the bookkeeper's report and payment of the bills; and (2) approve the Agreement and direct that it be retained in the District's official records. Director Cabello seconded the motion, which passed unanimously.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Hebert reviewed the monthly tax assessor/collector's report and bills submitted for payment. A copy of the tax assessor/collector's report is attached. Following review and discussion, Director Ring moved to approve the tax report and the checks presented for payment. Director Patrick seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Ms. Harrington updated the Board on correspondence between a resident and the District's engineer regarding detention ponds within the Avalon at Spring Green community.

UPDATE ON 46-ACRE ANNEXATION

There was no discussion on this matter.

ATTORNEY'S REPORT

There was no discussion on this matter.

WEBSITE MATTERS

Mr. West presented a communications report provided by Touchstone, a copy of which is attached.

REPORTS FROM DIRECTORS AND CONSULTANTS

Director Patrick updated the Board on the Katy Area Economic Development Council meeting.

MEETING SCHEDULE

The Board concurred to tentatively schedule the next meeting for April 25, 2024, at 9:30 a.m. at the offices of ABHR.

There being no further business to come before the Board, the meeting was adjourned.



/s/Omar Cabello

Assistant Vice President, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

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